

**Neag School of Education
Teacher Education Programs
GPA Waiver Application**

Minimum GPA

To be eligible for admission to the Teacher Certification Program for College Graduates (TCPCG), applicants must have a minimum cumulative GPA of 2.70. There is an option for a GPA waiver.

GPA Waiver

If a TCPCG applicant has a cumulative GPA below 2.70, the student may submit a written waiver application letter and supporting materials requesting a waiver of the 2.70 GPA. Applicants who receive a GPA waiver are then eligible for admission. Receiving the GPA waiver does not guarantee admission, however.

For applicants with a GPA of 2.70 – 2.99

- Eligible for Provisional Acceptance (no GPA waiver required)

For applicants with a GPA of 2.30 – 2.69 and qualify as a “Domestic/Permanent U.S. Resident”

- Eligible for GPA waiver application***
- If approved, TCPCG writes a justification letter for Provisional Acceptance to Graduate School

Application

GPA waiver applicants should email waiver application letter with to the appropriate TCPCG campus staff member. The application will be reviewed by the GPA Waiver Committee. The GPA Waiver Committee will include the Assistant Dean and Certification Officer, the Director of TCPCG, and/or Director of Teacher Education Programs.

The GPA waiver application explanatory letter and any supplemental materials must present compelling evidence of why you should receive the GPA waiver. This MUST include:

- **Context for your cumulative GPA and grades that goes beyond academics to provide us with a full picture of your experiences**
- **How see yourself and your habits as a graduate student being similar or different from prior habits as an undergraduate student**
- **Strategies or systems you anticipate using to support your success in a 10-month accelerated Masters + Certification Teacher Preparation Program**

Rationale for consideration of a GPA waiver for TCPCG applicants:

Identification of, rationale for, and relevant documentation/evidence (examples provided in *italics*) of one of the following:

- 1) Candidates who can show a substantial and sustained improvement in their overall GPA during the last one to two years prior to applying for the program. *Documentation or evidence includes: official transcripts from all higher education institutions*

- 2) Candidates who have an unusual/extenuating circumstance, such as family crisis, illness, trauma. *Documentation/evidence includes: explanatory letter (this does not need to be a doctor's letter and you do not need to disclose private medical information).*
- 3) Candidates who have a B or better in the academic content area for the endorsement sought or in an undergraduate major. *Documentation/evidence includes: official transcripts from all higher education institutions*
- 4) Candidates who have successfully completed Praxis Subject Assessment or ACTFL (world language) in the content area for the endorsement sought (secondary majors). *Documentation/evidence includes: Praxis Subject Assessment or ACTFL score report with successful results*
- 5) Mature candidates who completed their undergraduate program at least ten years prior to application to an initial educator licensure program and who have demonstrated evidence of successful professional experience/accomplishments or successful completion of a graduate degree program. *Documentation/evidence includes: Official transcripts and/or evidence of successful employment*

GPA Application Expectations for Applicants

Please be sure to address the following questions in full. Submit your waiver application in either PDF or word format, double spaced, 12-point font, and professionally written. A professionally written document is free from grammatical and spelling errors; is organized and composed using complete sentences; is both concise and clearly addresses all areas asked.

Timeline and Process

The GPA waiver application letter must be submitted prior to the scheduling of an interview. Failure to do so may result in the student's application not being processed.

The GPA waiver committee will review the student's GPA waiver materials to reach a decision regarding the granting or denial of the waiver. The committee will make a recommendation to the Director of Teacher Education who will make the final decision regarding the waiver. The decision of Director is final and there is no further appeal available. The Director of Teacher Education notifies the student in writing of the decision within two weeks of the GPA waiver committee meeting.

Expectations

GPA waiver-recipients admitted to TCPCG will be on scholastic notice and are expected to raise their GPA in each subsequent semester (including the semester the student is applying). TCPCG admits must achieve a 3.0 or above semester GPA for Summer Session 1 (as required by The Graduate School). *Students who do not meet these GPA requirements may be subject to dismissal from the teacher education program.*

Any questions can be addressed to campus program administrators or the TCPCG Director.

September 25, 2024